

# TREE PRUNING AND REMOVAL PERMIT APPLICATION

Made under clause 5.9 of the Canada Bay Local Environmental Plan 2008



Address: 1A Marlborough Street, DRUMMOYNE NSW 2047 Phone: (02) 9911 6555

## Payment Details

**ATTENTION:** An additional 1% Credit Card fee will apply to the dollar amount paid by credit card.

EFTPOS     C/Card     Cheque     Cash    Fee Payable (GST Exempt) \$

Card No.  /  /     Exp Date:  /

Card Name:     Signature:     Date:

**Office Use**    Fee Paid (See below) \$     Receipt No:     Date:

## Fees & Charges (GST exempt) (Please tick)

Standard Processing (20 business days) (code 349)

\$100.00 Standard Application

\$40.00 Pensioner Application    Please provide Pension Card No:

Urgency Fees - Processing (5 business days) - (Council reserves the right to make this service unavailable)

\$300.00 Urgency fee (code 359)

## Checklist for Customer Service

Is it is a Heritage item:     Yes     No

Is it in a Conservation area:     Yes     No

Are there are any DAs on the property:     Yes     No

If yes please specify DA no:     CSO Signature:

## Checklist for Coordinator Tree Services

Are there DA conditions relating to retention/preservation of trees that form part of this Tree Pruning and Removal Permit Application form?     Yes     No

Comments:

Signature:     Date:

## 1. Applicant Details

Name(s) (Please Print)

Address:

Phone / Fax / Mobile: (Business Hours)

Signature

**2. Consent of ALL Tree Owner(s) - Essential**

Name(s) (Please Print)

Address:

Signature

Company Seal :  
(If Applicable)

Where owner is a company or owner's corp. a Seal and/or ACN & ABN must be provided. ACN:  ABN:

Council will not accept or register the Application if the consent of the Owner(s) has not been provided.

Where the inspecting Tree Officer deems that the ownership of the tree is not clearly visible i.e. on boundary line between two neighbours, the inspection officer will request the signature of the adjacent property owner or a covering letter granting permission for the tree to be accessed. A copy of the permit will be sent to the adjacent property owner.

**3. Development Application**

Is there a current Development Application (DA) lodged with Council which includes the removal of the subject tree(s)?  Yes  No

**If YES**, this form must not be lodged. This is part of the Development Application process.

Has there been a previous development consent issued with a condition requiring the retention of the subject tree(s)?  Yes  No

**If YES**, this form must not be lodged. A s96 application is required to modify the conditions of consent. Please refer to the Duty Planner for clarification.

Is the property identified as a Heritage Item or located within a Heritage Conservation Area under Schedule 5 of the Canada Bay Local Environment Plan, 2008?  Yes  No

**If YES**, this form must not be lodged. Development consent is required for pruning or removal of the subject tree(s), in accordance with clause 5.9 (7) if the Canada Bay Local Environment Plan, 2008. Please refer to the Duty Planner for clarification.

**4. Property Details where tree(s) are located**

Address: Unit No:  House No:

Street

Suburb:  Postcode:

DP No:  Lot No:  Vol/Folio  Strata Plan  Map(s) Attached

**5. Proposed Work**

Tree Removal Only  Tree Pruning Only  Tree Pruning and Removal

Reason for Request: (Please Note: Permission is not generally granted to remove trees for leaf, twig, cone or fruit drop)

### 6. Tree Pruning

**Note: If Arborist's Report required, this will need to be lodged with Council before Permit can be issued.**

#### Specifying Arborist's Details - (To be completed if works involve tree pruning ONLY)

All pruning works must be undertaken by a qualified Arborist with a Level 2 Grade in Arboriculture or Horticulture Level 3 T.A.F.E qualifications. All pruning work must comply with Australian Standard AS4373-2007 Pruning of Amenity Trees. All contractors must adhere to current Work Cover Standards

Surname/Company (if applicable):	<input type="text"/>		
Address:	<input type="text"/>		
Suburb:	<input type="text"/>	Post Code:	<input type="text"/>
ABN:	<input type="text"/>		
Qualification:	<input type="text"/>		
Phone No.	<input type="text"/>		

### 7. Tree Removal

**Note: Contractor detail needs to be supplied before Permit can be issued.**

#### Contractor Details - (To be completed if works involve tree removal ONLY)

All tree removal works must comply with AS/NZS 4801-2001 Safety and Occupational Health Standards and current Work Cover Standards along with current Certificate of Currency for Combined Public & Products Liability & current Certificate of Currency for Workers Compensation.

Company	<input type="text"/>	Contact person:	<input type="text"/>
Address:	<input type="text"/>		
Suburb:	<input type="text"/>	Post Code:	<input type="text"/>
ABN:	<input type="text"/>	Date of Attainment:	<input type="text"/>
Qualification:	<input type="text"/>	Certificate No:	<input type="text"/>
Phone No.	<input type="text"/>		

### 8 Tree Species/Common Name

1.	<input type="text"/>	6.	<input type="text"/>
2.	<input type="text"/>	7.	<input type="text"/>
3.	<input type="text"/>	8.	<input type="text"/>
4.	<input type="text"/>	9.	<input type="text"/>
5.	<input type="text"/>	10.	<input type="text"/>

### 9. Property Access

Will Council need you to be present to get access to the tree(s)?  Yes  No

Is there a dog at the property? (if so, please ensure dog is restrained)  Yes  No

Do you wish to be present during the inspection?  Yes  No

Please Note: If an appointment will need to be made, delays are possible

**10. Site Plan – Must be completed on page 5 as per sample site plan**

The plan must show:

- The north point
- Existing building and structures on the site
- The location of the subject tree/s
- The distance of the nearest two boundaries to the tree/s to be pruned or removed

**Note:** Where there is more than one tree to be pruned or removed, the trees are to be suitably numbered to correspond with section 8.

If you have a copy of an existing accurate survey plan, it is advised that you lodge a copy of the survey with the application form to speed up the assessment process.

**11. Other Attachments**

<input type="text"/>	Additional material submitted by applicant – Specify	<input type="text"/>
<input type="text"/>	Details of any prior stage consent granted – Specify	<input type="text"/>

**Declaration**

I acknowledge that no work can be carried out until a permit has been issued by Council. I have read and fully understand all the information contained in this application and undertake that all information is true and correct. I hereby give Council permission for a Tree Management Officer to enter the property to undertake an inspection.

Owner's Signature:	<input type="text"/>	Date:	<input type="text"/>
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**Council Details**

Address:	City of Canada Bay Civic Centre 1A Marlborough Street, Drummoyne NSW 2047 Locked Bag 1470, Drummoyne NSW 1470	Website:	<a href="http://www.canadabay.nsw.gov.au">www.canadabay.nsw.gov.au</a>
		Email:	<a href="mailto:council@canadabay.nsw.gov.au">council@canadabay.nsw.gov.au</a>
		Telephone:	9911 6555
		Fax:	9911 6550

### Site Plan



### Example Site Plan

